



# HIGHCLIFFE PRIMARY SCHOOL

Greengate Lane, Birstall, Leicester, LE4 3DL

Phone: 0116 210 1112 Fax: 0116 210 1116

Email: [office@highcliffeacademy.org.uk](mailto:office@highcliffeacademy.org.uk)

Executive Head Teacher: Mr Scott Fewster

Head of School: Mrs Katherine Renshaw

Thursday 31<sup>st</sup> August 2017

Dear Parents and Carers,

## **Welcome back to Highcliffe for 2017-18**

We hope that you all had a lovely summer holiday and are feeling refreshed and ready for another very exciting year!

On behalf of all the staff and Governors we would like to extend a very **warm welcome** back to Highcliffe Primary School for this academic year, with a special welcome to all of the new children joining us for the first time. We are really looking forward to getting to know you and we know you will have many happy years here.

It has been great to see the children settling back in school this week and we are sure they are enjoying getting to know their new teachers. Please look out for the **'Welcome Meetings for Parents'** letter which will be taking place during next week. This year, alongside our open classrooms which we introduced last year, we are also introducing **'open mornings'** to enable you to see English and Maths in action within the classroom. Please take your time to look through the **attached calendar** to see the key dates for these and all the other events during the year.

We are delighted to share that Miss Rutherford has been successfully appointed to Assistant Headteacher, Mr McFarland to Elmfield Phase Leader and Miss Williamson to Greengate Phase Leader. Mrs George has been appointed to SENDCo, Mr Mayoh has been appointed to Maths Lead and we have also appointed a therapeutic counsellor, Sarah Jones, to support the school's promotion of positive wellbeing for all children. In light of this, please see the attached and updated **communication structure**. We highly value parental support and engagement and would encourage you to always speak to the class teacher in the first instance if ever you have any worries or concerns. All staff will respond quickly, professionally and sensitively.

A little reminder that our **Breakfast Club** is open every morning from 7.30am in Greengate Hall (no pre-booking required). The children will be offered breakfast and have access to all the activities on offer. The children will then be safely escorted to their classrooms in time for the start of the day. Highcliffe also has many new After School Clubs starting from Monday 4<sup>th</sup> September.



For more information about these and to book your child on to a club, please visit <http://www.fastfitnessleicester.co.uk/highcliffe>

Please also don't forget that Mrs Gutteridge runs our fantastic '**coffee morning**' on Thursday mornings in the Community Room. Everyone is welcome, including younger siblings. Please pop along for an enjoyable morning within a friendly and relaxed environment whereby you can chat to other parents.

During the summer break the heating was replaced in the Elmfield building thanks to a grant secured by the Trust. You will also see the windows in Elmfield building being replaced during this term; this is really exciting and again huge thanks to the Trust for securing the funding for this. Please be reassured that there will be no loss of learning time whilst the windows are being replaced as we will carefully work around the planned timetable of work.

A reminder that myself and Mr Fewster will be presenting to parents an update as to where we are with the planned work for the new Greengate building. This will take place in **Greengate Hall on Monday 18<sup>th</sup> September from 6.00 – 7.00 p.m.**

As always we are all very excited about the future of Highcliffe and can't wait to see the exciting developments take place this year. As always we would like to thank yourselves as parents and carers for your ongoing **positive and dedicated support** to the school and your child/children. We hope we continue to make you feel an integral part of Highcliffe and we always value any suggestions/comments you may have.

Please also find attached to this letter an updated:

- Highcliffe Vision
- Behaviour sanctions - line of communication
- Highcliffe staff list

Let's continue to make Highcliffe the best it can be! Here's to a terrific year ahead and don't forget to keep smiling 😊

Kind Regards,

Mrs Katherine Renshaw

Mr Scott Fewster

Head of School

Executive Headteacher